



## **Roadmap for Managing Skilled Subcontractor Memberships in NFC and Protecting Professional Framers and Skilled Subcontractor Relationships**

### **Terminology:**

**Professional Framers** refers to the NFC Regular Member

**Skilled Subcontractor** refers to the lower tiers, i.e., all sub-trades, which cover the various areas of installation specialty (walls, floors, roofs, siding, windows, house wrap, doors, balconies, porches, cornices/fascia, etc.).

### **Roadmap for Managing Skilled Subcontractor Memberships in NFC:**

Skilled Subcontractors qualify as Partner Members in NFC and their annual membership dues include a subscription to FrameSAFE.

Skilled Subcontractors' memberships will be processed through Professional Framers who require their Skilled Subcontractors to have a FrameSAFE subscription. In these cases, Professional Framers can collect and send the completed Skilled Subcontractor membership applications and dues payments to NFC.

Skilled Subcontractors will receive a customized copy of the Safety Manual, which will be provided in one of three ways as indicated on the application:

1. Electronically to the Skilled Subcontractor
2. As a hard copy in a physical binder for an additional cost of \$50
3. Electronically to the Professional Framers Member for distribution back to the Subcontractor.

If needed, the Site-Specific Fall Protection plan portion of FrameSAFE will be defined by the Professional Framers and the specific identifying information can be hand-written by the Skilled Subcontractor before it is included in Section 7 of their FrameSAFE Safety Manual.

The Skilled Subcontractor's FrameSAFE manual will indicate their expiration date, which they can present on future jobs where a FrameSAFE subscription is required.

Understanding the strong relationships that Professional Framers have with their Skilled Subcontractors, NFC will keep all data related to Skilled Subcontractors strictly confidential. NFC will not list Skilled Subcontractor members on its website, nor will it distribute the names through any other means.